Support for Pupils with Medical Conditions Policy

Approved by:	LGB	Date:	28.11.2024
Maintained by:	Georgina Mulhall	Next review due:	November 2026

Contents

1. Introduction

At King's Academy Gomer (KAG), we are dedicated to ensuring that every pupil with a medical condition is effectively supported in school. Our approach ensures they can participate fully in school life, stay healthy, and achieve their academic potential. This policy adheres to Section 100 of the *Children and Families Act 2014* and is aligned with the Department for Education's (DfE) guidance, *Supporting Pupils with Medical Conditions at School* (2023).

2. Aims

This policy aims to:

- Ensure pupils with medical conditions are fully included in all aspects of school life, including school trips, physical education, and extracurricular activities.
- Outline clear roles and responsibilities for staff, parents/carers, and healthcare professionals.
- Detail procedures for the development, implementation, and review of individual healthcare plans (IHPs).
- Ensure compliance with the Equality Act 2010 by making reasonable adjustments to support pupils with medical needs.

This policy applies to all pupils with medical conditions, whether long-term or short-term.

3. Roles and Responsibilities

Governing Body
The Governing Body ensures:

- Adequate arrangements are in place to support pupils with medical conditions.
- The policy is reviewed regularly and reflects current statutory guidance.

Executive Headteacher
The Executive Headteacher is responsible for:

- Overseeing the implementation of this policy.
- Ensuring staff are properly trained to support pupils with medical conditions.
- Delegating the development of IHPs to relevant staff in collaboration with parents/carers and healthcare professionals.

Staff

- Designated staff are trained to administer medication and provide appropriate support.
- All staff are informed about pupils' medical conditions on a need-to-know basis.
- Teachers and support staff ensure inclusion and follow guidance in IHPs.

Parents/Carers
Parents/carers are responsible for:

- Informing the school of their child's medical condition and any changes.
- Providing prescribed medication in its original container, with clear dosage instructions.
- Participating in the development and review of IHPs.

Healthcare Professionals

- Provide advice and support to the school regarding the medical needs of pupils.
- Deliver specific training to staff where necessary.
- Collaborate in the creation and review of IHPs.

4. Individual Healthcare Plans (IHPs)

Purpose of IHPs
IHPs are developed for pupils with significant medical conditions. These plans:

- Detail the pupil's medical condition, triggers, and symptoms.
- Outline specific support required, including medication and emergency procedures.
- Clarify the roles and responsibilities of school staff, parents/carers, and healthcare professionals.

Development of IHPs
IHPs are created in partnership with parents/carers, the pupil (where appropriate), and relevant healthcare professionals. They are reviewed at least annually or sooner if a pupil's needs change.

IHP Content
An IHP includes:

- The pupil's medical history and needs.
- Medication details, including dosage and administration requirements.
- Emergency procedures and contact details.
- Any impact on education, including adjustments required.

5. Managing Medication in School

Storage

- Medication is stored securely in the school office or fridge if required.
- Emergency medication (e.g. EpiPens, inhalers) is accessible to the pupil at all times.

Administration

- Medication is administered only with written consent from parents/carers.
- Staff record all instances of medication administration on Arbor.

Self-Management

- Where appropriate, pupils are encouraged to manage their own medication under supervision.

6. Emergency Procedures

The school has robust procedures for managing medical emergencies, which include:

- Staff training to recognise and respond to emergencies.
- Displaying clear guidance on contacting emergency services.
- Maintaining up-to-date emergency contact details for all pupils.

7. Training and Awareness

- Staff receive general training to understand common medical conditions such as asthma, diabetes, allergies, and epilepsy.
- Specific training is provided for staff supporting pupils with individual needs, delivered by qualified healthcare professionals.
- Training is updated annually or as needed.

8. Participation in School Activities

KAG is committed to ensuring all pupils can participate in school trips, physical education, and extracurricular activities:

- Risk assessments consider medical conditions and required adjustments.
- Staff ensure IHPs are followed during activities.

9. Record-Keeping and Confidentiality

- All medical information is treated as confidential and shared only with those who need to know.
- IHPs, training records, and medication administration logs are securely maintained.

10. Complaints

If parents/carers have concerns regarding the school's support for their child's medical needs, they should follow the school's complaints procedure, beginning with a discussion with the Executive or Associate Headteacher.

11. Monitoring and Review

This policy is reviewed annually by the Governing Body to ensure it remains compliant with legislation and meets the needs of pupils. The implementation of the policy is monitored through feedback from staff, parents/carers, and pupils.

12. Related Policies

This policy links to:

- Safeguarding and Child Protection Policy
- Equality and Diversity Policy
- SEND Policy
- Health and Safety Policy